



## SUMMER CAMP JOB ANNOUNCEMENT/DESCRIPTION

**POSITION TITLE:** Kitchen Manager  
**REPORTS TO:** Camp Director  
**DATE:** Summer 2023

YMCA Camp Glacier Hollow offers a variety of Overnight and Day Camps for youth ages 7-17. We are dedicated to providing a safe, fun, and small group environment which develops the spirit, mind, and body of each individual. Youth and teens learn about the environment, develop positive values, make meaningful friendships, learn new skills, and increase self-confidence. In our community of caring adults, Y Camp Glacier Hollow helps kids grow and find themselves. Camp is nestled just 14 miles east of Stevens Point in beautiful Central Wisconsin on Lake Elaine and serves up to 175 campers per week and runs from June—August annually.

### GENERAL FUNCTION:

The Kitchen Manager is responsible for carrying out overall kitchen operations including meal planning, coordinating preparation for 3 meals (breakfast, lunch & dinner), coordinating kitchen staff, food and supply ordering, general cleaning, washing dishes, and record keeping. Additional duties may include camp program support, emergency response, and other duties assigned by the Camp Director.

### QUALIFICATIONS:

Training and/or experience in kitchen supervision and/or previous group cooking experience required. Preference will be given to applicants who have completed college course work or a degree in food management, nutrition, dietetics, camp management or related fields. Previous leadership experience and/or desire to work with youth and teens is required. Must be a positive role-model, flexible, energetic, dedicated and a responsible team player. CPR and first aid certifications are required (on site training may be available). Some online pre-camp training may be required.

### WORK SCHEDULE:

Typical workweek is approx. 40 hours/week including cooking and services for three meal times, Sunday-Friday. Typical times may include 6:00 AM - 9:30 AM Breakfast, 10:00 AM -1:30 PM Lunch, 4:00 PM-7:30 PM Dinner. A detailed schedule of food service days will be provided. Typical times may vary based on amount of time needed to prepare for and clean-up after meals and complete any additional duties.

### PHYSICAL REQUIREMENTS:

Must be able to perform cooking and cleaning duties in the kitchen. Must be able to easily move through camp, effectively communicate and actively interact with staff, campers and parents. Must be able to routinely lift and carry kitchen cooking equipment and supplies (20-60 pounds). Prior to work all staff will be required to provide a Physician signed health examination.

### WAGES:

Pay starting at **\$650** per week (depending on experience and qualifications) from approximately May 21—September 1, 2023.

### APPLICATIONS:

Positions will be filled as qualified applicants are identified. For more information and application forms, please contact: Stevens Point Area YMCA, 1000 Division Street, Stevens Point, WI 54481, (715) 952-2980. Applications are accepted online at [www.spymca.org/jobs](http://www.spymca.org/jobs).