



## SUMMER CAMP JOB ANNOUNCEMENT/DESCRIPTION

**POSITION TITLE: Adventure Trip Staff – Counselor/Naturalist**

**REPORTS TO: Summer Program Director**

**DATE: Summer 2016**

**GENERAL FUNCTION:** The Adventure Trip Staff is responsible for leading, planning, preparing, general program operations, and camp counseling for the YMCA Adventure Trips. This staff will also serve as a day and/or resident camp counselor during remaining summer weeks. Resident and Day Camp Counselor/Naturalists are the primary care providers and mentors for our campers. Counselors are responsible for individualized camper care, carrying out overall camp program operations, teaching traditional camp and environmental education activities, maintaining program equipment and general facility cleanliness.

YMCA Camp Glacier Hollow offers a variety of traditional Resident Overnight Camps, Day Camps and Adventure Trips for youth ages 7-17. We are dedicated to providing a safe, fun and small group environment, which develops the spirit, mind and body of each individual. Camp is a special place where youth and teens learn about the environment, develop positive values, make meaningful friendships, learn new skills and increase self-confidence. In our community of caring adults Y Camp Glacier Hollow helps kids grow and find themselves. Camp is nestled just 14 miles east of Stevens Point in beautiful Central Wisconsin on Lake Elaine. Camp serves up to 150 total campers per week and runs from May 23 – September 2, 2016.

**QUALIFICATIONS:** Adventure Trip Staff must be at least 21 years of age and has previous leadership experience with backpacking, canoeing and rock climbing. A valid driver's license, CPR and first aid, and lifeguarding certifications are required. Wilderness First Responder/Aid certification preferred. Training and/or experience in one or more of the following areas are desired: camp counseling, team building, experiential education, environmental education, outdoor adventure/recreational activities, waterfront supervision, arts & crafts, campfires, and field sports. Preference will be given to applicants who have completed college course work or a degree in camp management, environmental education, education, recreation or related fields. Previous leadership experience and/or desire to work with youth and teens is required. Must be a positive role-model, flexible, energetic, dedicated and a responsible team player.

**PHYSICAL REQUIREMENTS:** Must be able to lead and participate along with groups of campers in various physical activities and in various indoor/outdoor settings. A high level of physical fitness, energy, and stamina, as well as, being able to lift/carry/load heavy supplies and equipment is required. Such activities include traditional camp activities, canoeing, team building, swimming, and other sports and activities. Prior to work all staff will be required to provide a Physician signed health examination which includes a Mantoux Tuberculin Skin Test.

**SALARY:** Salary pay ranges from **\$245 – \$255/week for Resident Camp Counselor/Naturalists** and **\$350-\$355/week for Day Camp Counselor/Naturalists** for 13-15 weeks from May 23 – September 2, 2016 (depending on experience, qualifications and room and board). Room and 3 meals/day are provided during staff training, for resident camp staff and for day camp overnights. Day Camp Counselor/Naturalists have an option to take room and board.

**APPLICATIONS:** For more information and application forms, please contact:

Tiffany Praeger, Summer Program Director or Pete Matthai, Camp Director  
Stevens Point Area YMCA, 1000 Division Street, Stevens Point, WI 54481  
[pmatthai@spymca.org](mailto:pmatthai@spymca.org) (715) 342-2980 ext. 308 [tpraeger@spymca.org](mailto:tpraeger@spymca.org) (715) 342-2980 ext. 326

**APPLICATION DEADLINE:** Positions will be filled as qualified applicants are identified with the intent that all positions will be filled by April 15<sup>th</sup>.

Page 1 of 2

**Stevens Point Area YMCA (Business)**

1000 Division Street • Stevens Point, Wisconsin 54481 • 715-342-2980 • fax: 715-342-2987 • [www.spymca.org](http://www.spymca.org)

**YMCA Camp Glacier Hollow (June – August)**

P.O. Box 142 • 9289 Pavelski Road • Nelsonville, WI 54458 • 715-824-5267 • [www.glacierhollow.com](http://www.glacierhollow.com)

**WORK SCHEDULE:** The Stevens Point Area YMCA has a full schedule of programs during the summer months, including programs that continue on some weekends and holidays.

**Resident Camp Counselor/Naturalists** are expected to live on camp during residential camps. Camp lodging is in non-heated cabins shared with campers and other staff. Resident Camp staff will be given scheduled time off and will support day camp programs during days/weeks of non-residential camps. Resident Camp Staff will typically get 1-2 hour scheduled breaks each day and additional off-site time weekly. There are 13-15 weeks of employment available.

**Day Camp Counselor/Naturalists** typical workday is 8:00am-5:00pm, Monday –Friday and 6-8 one night overnights on scheduled Wednesdays or Thursdays. Staff are also required to work a rotational pre and post camp (1-3 weeks dependent on need) from 6:30am-9:00am or 4:30pm-6:00pm. Staff meetings are also held once a week at the end of the camp day on most Tuesdays. 15 weeks of employment.

**2016 PROGRAM SCHEDULES INCLUDE:**

Resident Camp Staff		Adventure Trip Staff		Day Camp Staff	
May 23-June 3	Overnight Staff Training Off May 30	May 23-June 3	Overnight Staff Training Off May 30	May 23-June 3	Overnight Staff Training Off May 30
June 6-10 June 11-12	LIT Training Alumni Reunion	June 6-11	Day Camp Support & Trip Prep	June 6-10	Kick'n Off Camp w/ Thurs. ON
June 12-17	CIT Training	June 12-17	Climbing/Caving Trip	June 13-17	Fantasy & Games w/ Wed. ON
June 19-25	Campers for LIFE	June 19-25	Resident/Day Support	June 20-24	Pirate Legends
June 26-July 1	Beginning Adv's; Thurs. ON & Day Support	June 26-July 1	Beginning Adv's; Thurs. ON & Day Support	June 27-July 1	Camp Olympics w/ Thurs. ON Horse Camp
July 5-8	*Day Support; Wed. ON	July 5-8	*Day Support; Wed. ON	June 5-8	Holiday Hoot... w/ Wed. ON
July 10-16	Camp Wise Spirits for Girls	July 10-16	Day Camp; Female on Res Camp	July 11-15	Superhero Academy All Female on Res Camp
July 18-22 July 22-23	*Day Support; Tues. Night Open House; Thurs. ON Weekend Kids Day/Night	July 17-22	Backpacking Trip	July 18-22 July 22-23	Hooked of Fishing; Tues. Night Open House; Thurs. ON Horse Camp Weekend Kids Day/Night
July 24-30	The Adventure	July 24-30	Resident/Day Support	July 25-29	Camp Hollywood
Aug 1-6	*Day Support; Thurs. ON Sat. Timbertop Training	Jul 31-Aug 6	Sea Kayaking Trip; Sat. Timbertop Training	Aug 1-5	Wet n' Wild w/ H2O Trip Thurs. ON
Aug 7-13	Timbertop Camp for Kids w/ LD	Aug 7-13	Resident/Day Support	Aug 8-12	Wild, Wild West w/ HR
Aug 14-20	Splash & Sport	Aug 14-20	Resident/Day Support	Aug 15-19	Fur, Fins, Feathers
Aug 22-26 Aug 26-28	Day Camp Support; Wed. ON; *Family Camp Weekend	Aug 22-26 Aug 26-28	Day Camp Support; Wed. ON; *Family Camp Weekend	Aug 22-26	Outdoor ED-V... w/ Wed. ON Horse Camp
Aug 29-Sept 2	*Day Camp Support; Tues. ON; Wed. Open House Thur./Fri Camp Clean-up	Aug 29-Sept 2	*Day Camp Support; Tues. ON; Wed. Open House Thur./Fri Camp Clean-up	Aug 29-Sept 2	Camp Flashback w/ Tues. ON; Wed. Open House Thur./Fri Camp Clean-up

*\*Indicates Possible Week Off (Depending on Requests and Need)*

*ON = Wednesday or Thursday Day Camp Overnigher*

**KEY RESULT AREAS for Resident & Day Camp Counselors:**

- Provide a SAFE and FUN experience for all summer camp program participants.
- Ensure smooth program operations that are responsive to participants needs.
- Create fun and educational activities.
- Establish positive and productive relationships with campers, parents and staff.
- Support social, emotional, spiritual, and physical development and provide positive guidance to all program participants.
- Provide positive leadership and role modeling.
- Maintain a flexible, energetic, and mature attitude.
- Incorporate Character Development, the YMCA Four Values, and the YMCA mission into all aspects of the camping programs.
- Maintain a commitment to professionalism, quality programming and clean facilities.
- Ensure the safety and wellbeing of participants by; knowing participant locations at all times, making participants aware of and enforcing appropriate safety regulations and procedures, applying appropriate behavior management techniques, and maintaining all program equipment and facilities.
- Work as a contributing team member and demonstrate initiative.
- Adhere to the Stevens Point Area YMCA Code of Conduct, Staff Polices, and Camp Licensing procedures.
- Adhere to OSHA standards and guidelines.

I understand and mutually accept that the above job description represents my agreement as to the job to be performed and that this job description is not a contractual agreement.

Employee Signature \_\_\_\_\_

Date \_\_\_\_\_

Employer Signature \_\_\_\_\_

Date \_\_\_\_\_